



Bombay Scottish School, Mahim
Parent-Teacher Association

Minutes of the 1st PTA Executive Committee Meeting held on July 26, 2024

Start Time: 0930 hrs.

End Time: 1100 hrs.

Location: Bombay Scottish School Mahim – Krystal Board Room

Members Present:

1. Ms. Sunita George (Principal/Chairperson)
2. Mr. Malcom Ovichagan (Coordinator Grades 11 & 12)
3. Ms. Shefali Lulla (Coordinator Grades 9 & 10)
4. Ms. Florence Haeems (Coordinator Grades 7 & 8)
5. Ms. Deepika Pingulkar (Coordinator Grades 5 & 6)

Apologies:

1. Ms. Pavamani (Vice Principal/Secretary)
2. Mr. S.V. Albal (Treasurer & Administrator, BSOS)

PTA Members:

1. **PTA members 2024 – 25 (as per list attached)**
2. **PTA members 2023-24**
Khushnuma Saklatwalla
Palak Shah-Aranha
Pinky Merchant
Sweta Chandna
Puja Masand
Aastha Dhowan
Diana Moraru

Proceedings:

1. Ms. Sunita George, Chairperson initiated the meeting with a silent prayer.
2. The positions and new sub-committees were appointed.
3. Handover from previous PTA members was initiated.

Discussions

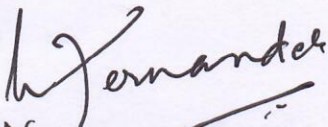
- The new PTA Executive Committee members were briefed about the role and responsibilities of the PTA Executive Committee.
- The PTA Executive Committee members were allotted various committees.
- The school will activate the common WhatsApp group within 2 months, thereafter, all important communications would be sent to parents by school on this common WhatsApp groups.
- The new PTA team will be given the school email IDs that can be shared with the respective grade parents & any grievances can be communicated by the parents to their class representative on the given email IDs.
- The PTA should address the issues shared by parents in the PTA meetings.
- For the canteen, few suggestions/options were discussed along with hygiene & healthy options.
- The bus committee was advised to work in coordination with the new bus manager appointed.
- The Treasurer was briefed on the role and responsibilities along with availability at school as per requirements.

The meeting was concluded by the Chairperson with good wishes to the new team and an assurance of full cooperation to ensure smooth functioning for the benefit of our school.

The next PTA Executive Committee meeting would tentatively be held sometime between 7th to 11th October 2024.



Ms. Sunita George
Chairperson


Natasha Fernandes (Vice Chairperson)


N. Dutta (Joint Secretary)
Naagnin Dutta

PTA Members List 2024-2025

NAME	GRADE	SUB-COMMITTEE
Ankita Jain	I	Sports
Abhishek Dalvi	II	Bus
Varshaa Kamra	III	Canteen
Diksha Bedi	III	Bus
Riddhi Hinduja	V	Bus
Aakanksha Bhatt	VI	Treasurer
Anuradha Shah	VII	Sports
Devanshi Thakkar	VIII	Sports
Natasha Fernandes	IX	Vice Chairperson
Sonal Shreeram	X	Bus
Naaznin Dutta	XI	Joint Secretary
Mira Mehta	XII	Sports