



Bombay Scottish School, Mahim

Parent-Teacher Association

Notice of meeting of Executive Committee of Parent-Teacher Association of Bombay Scottish School, Mahim.

No.: 2

Date: September 9, 2025

To:
Members of Executive Committee

Sub: Meeting of PTA Executive Committee

Dear Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2)(e) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah.VII of 2014) and rule 8(1) of the Maharashtra Educational Institutions (Regulation of Fee), Rules, 2016, the **2nd meeting** of Executive Committee of the Parent-Teacher Association, Bombay Scottish School, Mahim is scheduled on **Wednesday, September 24, 2025** at **2:30 p.m.** in the Board Room, Bombay Scottish School, Veer Savarkar Marg, Mahim, Mumbai 400016.

Agenda of the meeting is given below. **You are requested to attend the meeting on time.** As per the provisions of rule 8(3) of the Maharashtra Educational Institutions (Regulation of Fee), Rules, 2016 the meeting will be conducted only if at least one-third members of the total strength are present and provided that more than fifty percent of the parent members of the total number of parent-members are present. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted in the meeting unless there is a quorum. The meeting will be cancelled and will be recalled after fifteen days by following the process mentioned in these rules.

AGENDA FOR THE 2nd PTA EXECUTIVE COMMITTEE MEETING

1. Silent prayer
2. Jr. KG & Sr. KG Volunteers
3. Fees for the next academic year
4. Canteen: Quality and hygiene of the food items served in the canteen needs immediate attention. Reconsider the canteen vendor for the current and next academic year.
5. Bus Nodal points changes during the academic year should not be allowed until and unless there is a unavoidable situation.
6. Omotech activity needs to looked over for the next year.
7. Any other matter
8. Closing prayer

Regards,

Sd/-

Ms. Sangeeta Nair
Secretary
Mumbai